

GOVERNMENT OF ANDHRA PRADESH
DEPARTMENT OF TECHNICAL EDUCATION

Video Conference with all the Principals on dated 23.01.2018

AGENDA:

A. Administrative Matters

1. Implementation of Biometric Attendance for staff and students
 - a. Status of Biometric attendance of staff and students
 - b. Reasons for not updating the leaves and other information
 - c. Usage of APP by the staff members
2. Fibre Net Connectivity 10 MBPS and 100 MBPS
 - a. Status of Fibrgrid connections
 - b. Status of WiFi connectivity in the campus
3. Digital and Virtual Class rooms
 - a. Preparedness for Digital and Virtual classrooms
4. Implementation of e-Office at offices of RJD's and Polytechnics
5. Utilisation of Budget and Non-Government funds
 - a. Head wise status
 - b. Status of Non-Government Funds

B. Academic Matters

1. Improving Polytechnic Admissions – Action Plan
 - a. Campaign at Schools
 - b. No of Schools (Govt and Private) available in the District
 - c. Inclusion of additional branches in AICTE portal for the Academic year 2018-19
 - d. Other issues
2. Industrial Training Placements for C-16 curriculum
 - a. Work done till now by the Principals
 - b. Uploading of data by 15th Dec'2017
 - c. Training placement information for different Branches
 - d. Action Plan on Industrial training and Placements up to Apr'2018
3. Up keeping of Laboratories
 - a. Maintenance of Laboratories
 - b. Maintenance of Stock Registers (Indent Books, Consumable and Non-Consumable Registers)
 - c. Repairing of Equipment
 - d. Display of details of Equipment
 - e. Displaying the list of experiments
4. Plan of action for improving Results
 - a. Identifying the slow learning students who need special attention
 - b. Conduct of remedial classes
5. Engaging of Part – time Lecturers

C. Other Matters

1. Conduction of Tech Fest
2. NBA Accreditation
3. Maintenance of Toilets, Classrooms, Waiting Halls etc
4. Transfer of Non-Government Funds – 90% Transfer
5. Payment of Journal Subscription

D. Any other issue with the permission of the Spl Commissioner of Technical Education.